

Government Degree College, Nagari,  
Chittoor(Dist.), Andhra Pradesh

ప్రభుత్వ డిగ్రీ కళాశాల, నగరి,  
చిత్తూరు(జిల్లా), ఆంధ్రప్రదేశ్

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Date:04.03.2024

## CIRCULAR

Sir/Madam,

I am directed to inform you that a meeting of the Internal Quality Assurance Cell is scheduled on 05.03.2024 at 2.00P.M. in the IQAC Chamber. All are requested to attend the same.

The agenda of the meeting will be as follows:

1. Preparation of College Magazine and student hand book.
2. Collection of Feedback.
3. Monitoring of certificate courses, various activities and report generation
4. Any other item by the permission of the Chair.



**IQAC CO-ORDINATOR**

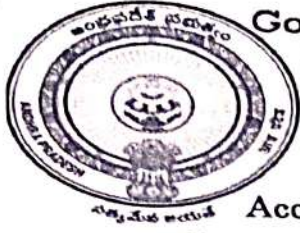
Co-Ordinator  
Internal Quality Assurance Cell  
Government Degree College  
Nagari, Chittoor (Dt.), A.P.



**PRINCIPAL**

PRINCIPAL  
Govt. Degree College  
Nagari - 517 590.

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IQAC Members  
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## Internal Quality Assurance Cell Minutes of Meetings

Meeting No: GDCN/IQAC/03/23-24 dt:05.03.2024

### Agenda

- Preparation of College Magazine and student hand book.
- Collection of Feedback.
- Monitoring of certificate courses, various activities and report generation
- Any other item by the permission of the Chair.

### Members Present:

SriP.Naveen (Lecturer in Chemistry) Co-Coordinator <i>P. Naveen</i>	Dr. M. Bhaskar Raju, (Lecturer in Political Science) Member <i>[Signature]</i>	Dr. P. Venugopal, (Lecturer in Commerce) Member <i>[Signature]</i>	Dr. M. Revathi, Lecturer in English Member <i>[Signature]</i>
Dr.A. Srilakshmi (Lecturer in Computer Applications) Member <i>[Signature]</i>	R.Deepa, II B.Sc. MPCs Member	P.Vennela, II B.Com. C.A. Member	Ravi, Alumnus Member

The Internal Quality Assurance Cell(IQAC) members met in the IQAC Chamber with the Principal in the chair on 05.03.2024 at 2.00PM and reviewed last meeting resolutions, discussed, and resolved the following:

### Minutes of Meeting:

#### Point- 1: Preparation of College Magazine and Student Hand Book

The Calendar and magazine committee shall take up necessary actions to prepare the college magazine for the Year 2022-23 and students hand book for the AY 2023-24

#### Point- 2: Monitoring of certificate courses ,various activities and report generation

IQAC of the college should monitor the certificate courses, capacity building programmes and activities to be conducted by various cells and generation and submission of reports of the same to IQAC both in Hard and soft copies.

#### Point- 3: Collection of Feedback.

The IQAC Co-Ordinator shall take the steps to collect the feedback and submit the analysis.

*[Signature]*  
IOAC Co-Ordinator  
Internal Quality Assurance Cell  
Government Degree College  
Nagari, Chittoor (Dt.), A.P.

*[Signature]*  
PRINCIPAL  
Govt. Degree College  
Nagari - 517 590